



Expression of Interest for Engagement of LA staff for JGPL LPG Project



INDIAN OIL CORPORATION LIMITED
NORTHER REGION PIPELINES
JALANDHAR GOINDWAL SAHIB
LPG PIPELINES PROJECT
House No. 706 A,
SURYA ENCLAVE, JALANDHAR, PUNJAB-144009.

EXPRESSION OF INTEREST (EOI) (TWO BID SYSTEM)

1. Indian Oil Corporation Ltd. (IOCL) is seeking qualified and experienced professionals to work on a contractual basis for JALANDHAR GOINDWAL SAHIB LPG pipeline project, Punjab for a period of one and half year, with the possibility of a six-month extension based on performance/requirement. The positions available are for Inspector/Revenue Account and Notice Servers/Revenue Assistant.

| S. No. | Post | Requirement | Remuneration | |
|--------|--------------------------------------|-------------|---------------|--------------------------|
| 1 | Inspector/ Revenue Account | 01 | Contract Fee | Rs36,400.00/-per month |
| | | | DA | Rs 1,550.00/- |
| | | | Hotel Charges | Rs 1,120/- |
| 2 | Notice Servers/ Revenue Assistant | 02 | Contract Fee | Rs 31,600.00/- per month |
| | | | DA | Rs 970.00/- |
| | | | Hotel Charges | Rs 1,120/- |

Pre-Requisites:

1. Candidate should be retired state government revenue personnel. Experience in handling land acquisition projects for government or private sectors, preferably in pipeline or infrastructure projects.
2. Details of Advertisement, details of instruction to bidders/selection criteria with weightage scheme/ procedure for selection/ formats of Technical Bid/formats of Financial Bid/ evaluation methodology – to be downloaded from <https://www.iocl.com/latest-job-opening>

The application with above details should reach our office within 15 days from the date of publication in newspaper at the following address in closed/sealed envelope:

Deputy General Manager (Construction)
Indian Oil Corporation Limited
NORTHER REGION PIPELINES
JALANDHAR GOINDWAL SAHIB
LPG PIPELINES PROJECT
House No. 706 A,
SURYA ENCLAVE, JALANDHAR, PUNJAB-144009.

Signature of Bidder with seal



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INSTRUCTIONS TO THE APPLICANTS / BIDDERS

Submission of EOI:-

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Other General Instructions: -

1. The bids received against EOIs after the due date and time shall not be considered.
2. IOCL shall not be responsible for any postal/courier or other delays and applicant should take care to ensure the submission of EOI(s) at above-mentioned place before due date and time.
3. Offers sent by fax/e-mail shall not be accepted.
4. All alterations, erasure(s) and/or over-writing(s), if any, should be duly authenticated by the person signing the EOI.
5. All Proforma forming part of EOI documents must be duly filled-in, signed and stamped by the applicant.
6. Mere submission of offers/ EOIs will not be treated as acceptance/ selection of the offer. The Candidate will be selected based on performance in interview to be taken by the nominated committee and evaluation of offers considering various factors including those mentioned criteria of evaluation. Further, the applicants may note that the IOCL is not bound to engage any of the candidate from the shortlisted offers.
7. Conditional bids shall be rejected.
8. Indian Oil Corporation Ltd. (IOCL) is seeking qualified and experienced professionals to work on a contractual basis for JALANDHAR GOINDWAL SAHIB LPG pipeline project, Punjab for a period of one and half year, with the possibility of a six-month extension based on performance/requirement. The positions available are for Inspector/Revenue Account and Notice Servers.
9. Individual candidate should sign the EOI documents.
10. The IOCL reserves the right to Engage or disengage at any time of contract period with one month notice period.

11. Criteria for selection of Candidate:

1. Experience:

- a) Retired State Government revenue personnel. Experience in handling land acquisition projects for government or private sectors, preferably in pipeline or infrastructure projects.

2. Educational Qualifications:

- a) Certification in land surveying or land acquisition shall be preferred.



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3. Technical Skills:

Ability to read and interpret land maps, topographical maps, and survey data, reading and interpreting revenue records, communication 3(1), 6(1) notifications.

4. Communication and Coordination:

Strong communication skills to liaise with landowners, government officials, and other stakeholders. Ability to conduct meetings and hearings with villagers to address land-related issues and concerns. Experience in preparing and distributing notices, reports, and other documentation related to land acquisition.

5. Retired Revenue Department Staff/Staff having experience of land acquisition in pipeline and other infrastructure projects.

- a) Retired officials (Not more than 64 years of age at the time of publication of EOI) from the state GOVERNMENT revenue department with relevant experience in land acquisition and demarcation are preferred. Staff having experience of land acquisition in pipeline and other infrastructure projects.
- b) Proven track record of handling land-related issues and projects during their tenure in the revenue department.

6. Availability:

- a) Willingness to work on a contract basis for the duration of the JGPL project for a period of one and half year with extension of 6 month/ one year as per their performance/requirement.
- b) Flexibility to travel and work in different locations as required by the project.

7. Disengagement criteria

The selected Land Acquisition (LA) staff may be disengaged from the project with a one-month notice period without the need for any explanation if their performance is found to be unsatisfactory or if they are found to be involved in any unethical activities during the contract period.

8. Evaluation and Selection:

- a) Applications will be reviewed based on the criteria mentioned above.
- b) Shortlisted candidates will be invited for an interview and practical assessment.
- c) Final selection will be based on experience, technical skills, and suitability for the JGPL project.

By adhering to above mentioned criteria, IOCL shall engage qualified and experienced land acquisition staff to ensure the smooth and efficient progress of the JGPL project.



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GENERAL TERMS & CONDITIONS

1. IOCL shall open & scrutinize the EOIs submitted by the applicant taking into consideration the selection criteria.
2. The IOCL reserves the right to accept or reject the bids at any time without assigning any reason for whatsoever reasons.
3. IOCL is not bound to give reasons for rejection of any of the EOI.
4. The decision of IOCL in this matter shall be final & binding on all the applicants.
5. IOCL shall issue LOI/LOA in the name of applicant/ on approval of the proposal by the competent authority.
6. IOCL shall make payment on ad hoc basis to the selected candidate based upon agreement.
7. IOCL agrees to make payment of total consideration as per above mentioned terms and conditions to applicable tax deducted at source (TDS). The IOCL also agrees to issue TDS certificate within a reasonable time.
8. IOCL shall release payment only by e-payment to the selected candidate.
9. JURISDICTION: The venue of the arbitration shall be Jalandhar, Punjab provided that the Arbitrator may with the consent of the OWNER and the CANDIDATE agree upon any other venue.

Signature of Bidder with seal



Format for Submission of Technical Bid

To

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Indian Oil Corporation Limited

| | |
|--------------------------------|--|
| 1. Name of the Candidate(s): | |
| 2. Father/Spouse Name(s): | |
| 3. Address(permanent): | |
| 4. Address for Correspondence: | |
| 5. Age: | |
| 6. Male/Female: | |
| 7. Aadhaar no: | |
| 8. Qualification: | |
| 9. Experience: | |

I hereby declare that all the information mentioned in the application are true.

(Signature of Left-hand Thumb impression- to be attested
by Gazetted officer/ Registered Medical Practitioner)

List of documents to be attached as below:

1. Updated resume or CV.
2. Copies of relevant educational and professional certifications.
3. Detailed description of previous land acquisition projects handled.
4. References from previous employers or clients.

Note: To be submitted in sealed separate envelope, named as Technical Bid

Signature of Bidder with seal