

E- 64079, A-42011/1240/2020-DD(EDU)
NEW DELHI MUNICIPAL COUNCIL
(EDUCATION DEPARTMENT)

-x-x-x-x

Palika Kendra, New Delhi

Dated: 08/10/2024

Subject: Walk-in-interview for formation of panel of retired Teachers in NDMC.

With the approval of the Chairman, NDMC it has been decided to conduct a Walk-in-interview for formation of a panel of retired Teachers to be engaged as Consultants in AAVs/NSES schools. It has also been approved that a detailed notice/information in this regard is to be uploaded on the NDMC's website.

2. Director (IT), NDMC is therefore requested to kindly upload the Notice attached herewith on the NDMC's website under Public Notice and on Marquee.

Encls: As above


Director (Education)

The Director (IT), NDMC,
Palika Kendra, New Delhi-110001

U.O. No./ D.557/Dir(Edn)/2024

Dated: 08/10/2024

Copy to:

PS to Chairman, NDMC for kind information

PS to Secretary, NDMC for kind information



E- 64079, A-42011/1240/2020-DD(EDU)
OFFICE OF THE DIRECTOR (EDUCATION)
NEW DELHI MUNICIPAL COUNCIL
Room No. 5016, Palika Kendra,
New Delhi-110001

No./D-558/Dir(Edn)/2024

Dated:07/10/2024

VACANCY CIRCULAR

Walk-in-interviews will be held from 21/10/2024 for PGTs, 22/10/2024 for TGTs and 23/10/2024 for PRTs & others from 10.00 a.m. onwards for formation of panel of retired teachers to be engaged as Consultants on purely temporary basis in various AAVs/Navyug Schools. Candidates' registration will start at 09.00 a.m.

2. Detail of eligibility criteria, venue and other detail are as under:

2.1 Eligibility:

- a) The candidate should have retired from Central Govt./ State Govt./Local Bodies.
- b) He/she should be less than 65 years of age.
- c) The candidate should be medically fit for which a medical certificate from a Registered Medical Practitioner having at least an MBBS or equivalent medical degree will have to be given.
- d) The candidate should be free from vigilance angle at the time of retirement. As a proof of this, a copy of the Pension Payment Order/Gratuity Payment Authority will have to be submitted. In addition to this, an undertaking will have to be obtained from such person to the effect that he/she has no criminal case pending against him at the time of hiring.
- e) The person should have basic knowledge of Computer/Mobile Apps.

2.2 Method of Selection

Interested eligible candidates may appear for Walk-in-interview from 21/10/2024 for PGTs, 22/10/2024 for TGTs and 23/10/2024 for PRTs & others



from 10:00 a.m. onwards in Room No. 5016, 5th Floor, Palika Kendra, Sansad Marg, New Delhi-110001.

2.3 Tentative Requirement:

EDUCATION DEPARTMENT (AAV Schools)

S. No.	Name of the post	AAV vacancies	Navyug vacancies	Total Vacancies
1	PGT (Computer Science)	4	0	4
2	PGT (Physical Education)	3	0	3
3	PGT (English)	3	0	3
4	PGT (Commerce)	4	0	4
5	PGT (Hindi)	4	1	5
6	PGT (Maths)	1	0	1
7	PGT (Pol. Sci.)	2	1	3
8	Fine Art/Painting	6	1	7
9	PGT (Sanskrit)	2	0	2
10	PGT (Biology)	1	1	2
11	PGT (History)	1	2	3
12	PGT (Physics)	1	1	2
13	PGT (Economics)	1	1	2
14	PGT (Sociology)	1	0	1
15	PGT (Geo.)	0	1	1
16	PGT (Chemistry)	0	2	2
17	Counselor	0	4	4
(A)	Total-PGT	34	15	49
1	TGT (Science)	9	3	12
2	TGT (English)	11	0	11
3	TGT (Hindi)	4	4	8
4	TGT (Maths)	5	4	9
5	TGT (Sanskrit)	6	3	9
6	TGT (Home Science)	1	1	2
7	Music Tr.	3	4	7
8	Physical Edn. Tr.	1	2	3
9	TGT (Drawing/Art)	7	0	7

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10	TGT (Social Science)	2	0	2
11	TGT (Comp. Sci.)	2	5	7
12	TGT (S. St.)	0	1	1
(B)	Total-TGT	51	27	78
1	Primary Education Teacher	14	12	26
2	Nursery Teacher	5	0	5
3	Primary Teacher (Art)	0	3	3
4	Primary Teacher (Music)	0	2	2
5	Primary Teacher (Physical Education)	0	4	4
(C)	Total-PRT	19	21	40
1	Librarian	2	1	3
2	Lab. Assistant	3	2	5
(D)	Total-Other	5	3	8
(E)	Grand Total	109	66	175

2.4 Term of engagement and validity of panel:

- The panel will be valid for a period of 03 year from the date of approval of the Competent Authority.
- Consultant teachers will be engaged in NDMC/NSES schools from the approved panel valid for 3 years as and when required against vacant post/leave vacancy in NDMC/NSES schools.
- The initial engagement of the consultants from the approved panel will be valid for the current academic year i.e. 31/03/2025 or till they attain 65 years of age or till the post is filled on regular basis or until further orders, whichever is earlier.
- Engagement of consultant will be renewed with the approval of the Competent Authority on yearly basis till they attain the age of 65 years on the basis of performance appraisal and requirement of teachers in NDMC/NSES schools.

2.5 Documents to be brought by the candidates:

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- a) All the candidates appearing for walk-in-interview must bring with them (a) self-attested photocopies of the documents of educational qualification and teaching experience.
- b) Medical fitness certificate of a registered medical practitioner (having M.B.B.S. or equivalent degree).
- c) Pension Payment Order or any equivalent document showing length of earlier qualifying service.
- d) An undertaking to the effect that he/she has no criminal case against him/her at the time of hiring.
- e) An undertaking to the effect that he/she has basic knowledge of Computer.
- f) Applicant who fails to appear before interview on the scheduled date and time or to resume duty within three working days after issue of engagement letter, he/she will forfeit his/her candidature.

2.6 Remuneration:

Remuneration of the Consultants will be regulated as per NDMC Office order File No. A-42011/1172/2020-Secy. Estt. dated 1st February, 2021 issued by the Deputy Director (Establishment). Further no other allowance will be payable over and above the consolidated amount. In case of absence, deduction on pro-rata basis will be made.

2.7 Entitlement of leave:

Consultants shall be eligible for Eight (08) Days casual leave in a calendar year on pro- rata basis.

2.8 Duties and responsibilities:

Candidates must have ability to teach in English as well as Hindi medium by way of physical classes as well as online classes as and when required. Apart from teaching, a Consultant Teacher will also be responsible for home assignment, evaluation of answer script and conduct of examination or any other duties as assigned by the Head of the School (HoS)/Headquarter.

2.9 Termination of services:

The services of any Consultant may be terminated without any notice for any lapse/irregularity committed by him/her or the work and conduct not found

satisfactory or absence without prior with the approval of the Competent Authority.

2.10 Timings:

The Consultant engaged has to perform full time duty as per normal Govt. Office hours/school hours. However, they may be called for duty beyond of the office/school hours as per requirement of the schools/institutions.




Director (Education)

To:

1. All the HoSs of AAVs/Navyug Schools with a request to display the circular on the notice board of their respective schools and disseminate this information amongst the retired teachers, staff members and SMC members and parents to attract good number of candidates.
2. Joint Director (Education/NSES)
3. All officers of Education Department
4. Deputy Director (G), NSES
5. Social Education Officer, NDMC

Copy to:

1. P.S. to Chairman, NDMC for kind information.
2. P.A. to Secretary, NDMC for kind information.
3. Director (I.T.), NDMC with a request to upload the circular on the NDMC's website under Public Notice and Marquee.



APPLICATION FOR FORMATION OF PANEL OF TEACHERS

1	Post applied for (Specify subject)	
2	Name in full(in block letters) Mr./Mrs./Ms.	
3	Address for Communication	
4	Phone and Mobile Number	
5	E-Mail Id	
6	Date of birth	
7	Age as on closing date of application	
8	Date of retirement, Pay level & Post from which retired	
9	Department/organization from which retired	
10	Penalty imposed, if any during service period (Please give detail)	
11	Disciplinary/Criminal proceedings under process, if any.	

12. EDUCATIONAL QUALIFICATION:

S. N o.	Class 12 th & above	Year of Passing	% of marks obtained	Subjects studied	College/University

13. EXPERIENCE:

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S. No.	Name of the organization	Designation/Post Held	Period of Employment		Nature of Duties	Reason of leaving
			From	To		

- 14. Lat Pay drawn
- 15. Basic pension
- 16. Language known
- 17. Please specify medical problem, if any
- 18. Any other relevant information

Declaration: I hereby declare that all the statement made above/information given above is true and correct to the best of my knowledge and belief and that there is no criminal case either contemplated against me.

Place:

Date: (Full signature of the applicant with name)

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[Handwritten signature]